

PROBATE COURT OF CUYAHOGA COUNTY, OHIO
ANTHONY J. RUSSO, Presiding Judge
LAURA J. GALLAGHER, Judge

**APPLICATION FOR APPOINTMENT
OF GUARDIAN OF MINOR CHECKLIST**

The following documents must be submitted at the time of filing:

- Application for Appointment of Guardian of Minor (Form 16.0)
- Next of Kin of Proposed Ward (Form 15.0)
 - If a parent's whereabouts are unknown, their name must still appear on this form.
- Guardian's Affidavit
- Waiver of Notice and Consent (Form 15.1)
 - The Waiver of Notice and Consent must be signed by the minor's parent(s). An Applicant must make all efforts to obtain the parent's consent.
- Affidavit (Form 16.1)
 - If a parent's address is unknown, the Applicant must complete the Affidavit. An Applicant must make all efforts to obtain the parent's address.
 - If there are no persons alleged to be the father of the minor, the Applicant must complete the Affidavit.
- Selection of Guardian by Minor over 14 Years of Age (Form 16.2), if applicable
- Photocopy of the minor's Birth Certificate
- Photocopy of Death Certificate(s) of parent(s), if applicable

Filing Fees:

Court costs must be made at the time of filing in the amount of **\$135.00** per Application for Appointment of Guardian of Minor.

All costs must be paid by cash, money order, or credit card (additional fee applies to credit card transactions) made payable to Cuyahoga County Probate Court.

IF YOU HAVE ANY QUESTIONS, PLEASE CALL (216) 443-8895 OR (216) 443-8896
Please be advised that Court staff is prohibited from giving legal advice to applicants.