

PROBATE COURT OF CUYAHOGA COUNTY, OHIO

ANTHONY J. RUSSO, Presiding Judge

LAURA J. GALLAGHER, Judge

REQUIREMENTS OF THE COURT IN ADULT ADOPTIONS

probate.cuyahogacounty.us

PLEASE SUBMIT THE FOLLOWING ITEMS AT TIME OF FILING THE PETITION FOR ADOPTION:

1. **One (1) typed and signed copy of the Petition for Adoption, including cover pages.** All forms must be complete with middle names included for all parties involved in the adoption.
2. **Certified copy of the adoptee(s) birth certificate.**
3. **Ohio Department of Health and Vital Statistics Certificate of Adoption (HEA2757) (MUST BE TYPED)**
4. **Consent(s) to Adoption executed by Adult Adoptee(s).**
5. **Ohio Bureau of Criminal Identification and Investigation (BCII) record check pursuant to O.R.C. Section 2151.86, dated within 18 months of filing of the Petition to reflect petitioner's current status.**
6. **Proof of marriage of the petitioners.** Certified copy of marriage certificate, not license.
7. **Proof of relationship existing between Petitioner and Adult Adoptee prior to adoptee reaching eighteen (18) years old.**
8. **Certified copies of all divorce decrees of both adopting parents,** if either or both have been previously married. This will become part of the court's permanent record.
9. **Proof of support of any minor child(ren) from previous marriages/relationships.**
10. **Proof of death if either birth parent is deceased.** Certified copy of death certificate.
11. **Certified copy of death certificate for any previous spouse of the petitioner(s).**
12. **Petitioner(s) and Adult Adoptee must be available for interviews prior to the date of the hearing.** If Petitioner is married his/her spouse must also be available for interviews and must appear at the hearing.
13. **On the date set for hearing, Petitioner(s) and Adult Adoptee(s) must appear in Court.**
14. **Supplemental Information Sheet,** which must be typed.

At time of filing the petition, petitioner(s) will pay court costs.

All costs must be paid by cash, money order or credit card (additional fee applies to credit card transactions) made payable to Cuyahoga County Probate Court.

The following fees apply:

Court Costs	\$175.00
Home Study (if applicable)	\$150.00

IF YOU HAVE ANY QUESTIONS, PLEASE CALL (216) 443-8988 or (216) 443-8989

Please be advised that the court staff is prohibited from giving legal advice to prospective petitioners.