

PROBATE COURT OF CUYAHOGA COUNTY, OHIO


PRO SE USER E-FILE GUIDELINES - EXISTING CASE FILINGS

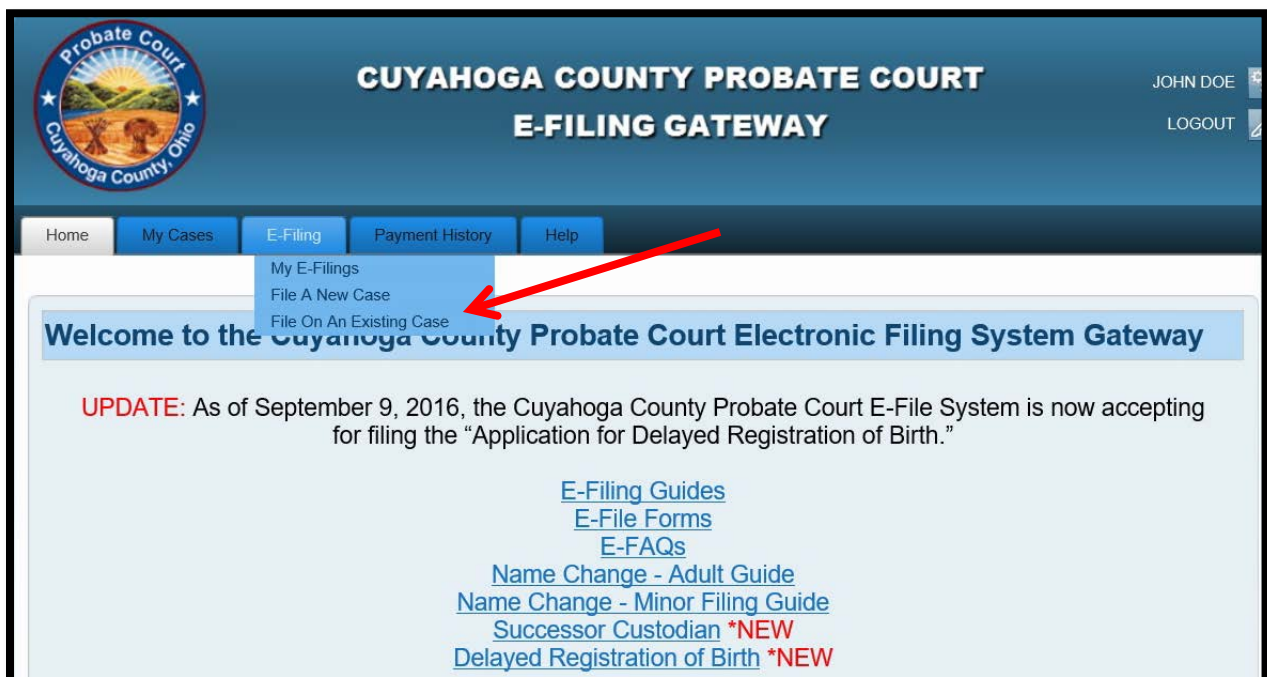
Filing on Existing Cases

Log in to <http://probate.cuyahoga.cc/efile/> with your Email Address and Password



The screenshot shows the login page for the Cuyahoga County Probate Court E-Filing Gateway. At the top left is the court's logo. The main heading reads "CUYAHOGA COUNTY PROBATE COURT E-FILING GATEWAY". Below this is a "Home" button. The central text instructs users to log in with their registered username and password, listing services like viewing cases and e-filing reports. A login form contains a "Login ID" field with the text "JohnDoe@anymail.com" and a "Password" field with masked characters. A "Login" button is positioned below the fields. At the bottom of the form are two links: "Create an account" and "Forgot Password".

Select the  tab and choose **File On An Existing Case**



The screenshot shows the main menu of the Cuyahoga County Probate Court E-Filing Gateway. The user is logged in as "JOHN DOE" and can click "LOGOUT". The navigation tabs include "Home", "My Cases", "E-Filing", "Payment History", and "Help". The "E-Filing" tab is selected, and a dropdown menu is open, showing options: "My E-Filings", "File A New Case", and "File On An Existing Case". A red arrow points to the "File On An Existing Case" option. Below the menu is a welcome message: "Welcome to the Cuyahoga County Probate Court Electronic Filing System Gateway". An "UPDATE" notice states that as of September 9, 2016, the system is accepting filings for "Application for Delayed Registration of Birth." A list of links is provided: "E-Filing Guides", "E-File Forms", "E-FAQs", "Name Change - Adult Guide", "Name Change - Minor Filing Guide", "Successor Custodian *NEW", and "Delayed Registration of Birth *NEW".

Enter the **Case Number** or search by **Party** name

Home Case Search

Message for Thursday, March 2, 2017

Please be aware that all historical marriage information is designated with a year of 1900. However, that is not the year of the marriage. The record will provide you with the journal and page number. You can then come down to the court to get more information.

If you are searching for a historical non marriage case filed prior to 1975, please contact the Court at pccpc@cuyahogacounty.us or call (216) 443-8764 or (216) 443-8792.

Please be aware that this site may not be fully functional on some mobile devices and/or tablets.

Search by Case

Case Year:

Case Category:

Case Number:

Enter the case number

or

Search by Party

Party Type: Person Company

First Name:

Middle Name:

Last Name:

Party Role:

Case Year:

Case Category:

Search by party name

Click on the **highlighted name** of your case

Name	Case Number	Address	Role	Alias
DOE, JOHN	2017ADV216784	8000 BERING AVE.	DEFENDANT	
CALLAHAN, CHRIS	2017ADV216784	9898 YELLOW BRICK	DEFENDANT	
LAND MANAGEMENT CORP.	2017ADV216784	15158 NOTTINGHAM CIRCLE	PLAINTIFF	
ROTH, EDWARD C.	1900ML216784		GROOM	
SCHILLER, AUDREY J.	1900ML216784		BRIDE	

From the **Case Summary** screen, click on the



Home | New Search | Modify Search | **Case Summary** | Costs | Docket | Events | Parties | Requirements | Service

Case Summary

Case Number: 2017ADV216784

Case Title: THE ADVERSARIAL CASE OF LAND MANAGEMENT CORP


Case Type: PETITION FOR APPROPRIATION

Filing Date: THURSDAY, MARCH 2, 2017

Judge: ANTHONY J RUSSO

Case Status: OPEN

Status Date: THURSDAY, MARCH 2, 2017

 **Case Tools**

Existing case filing

Add yourself as a **Party**, or **Claim** yourself if you are an existing party on the case

(Note: Pro Se users can only add or claim themselves. They cannot represent anyone else.)

ADD PARTY MEMBERS

Enter the Party Information. Click the [Add This Party] button to add a new or modified party member to the filing. You can add an unlimited number of party members this way. You may also indicate that an existing party member is your client. When you are finished click the [Save and Proceed] button below the party role review section.

Case Party Role: I am representing this party member
 Person Company

Prefix:
First Name:
Middle Name:
Last Name:
Suffix:
Date of Birth: Date of Death:

Phone Type: Phone Number:

Copy Address:
 Foreign Address Unknown Address

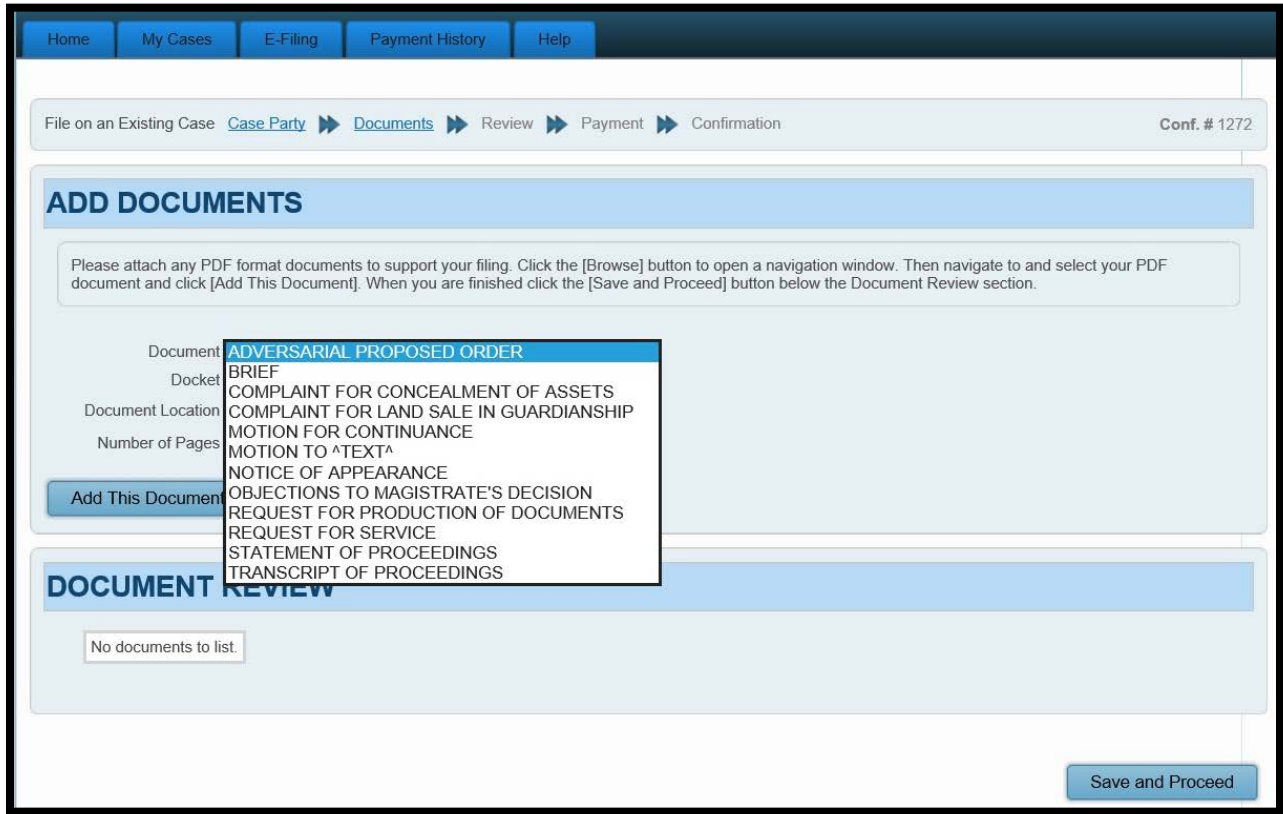
Address Type:
Address Line 1:
Address Line 2:
City:
State: Zip Code:

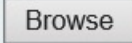
PARTY ROLE REVIEW

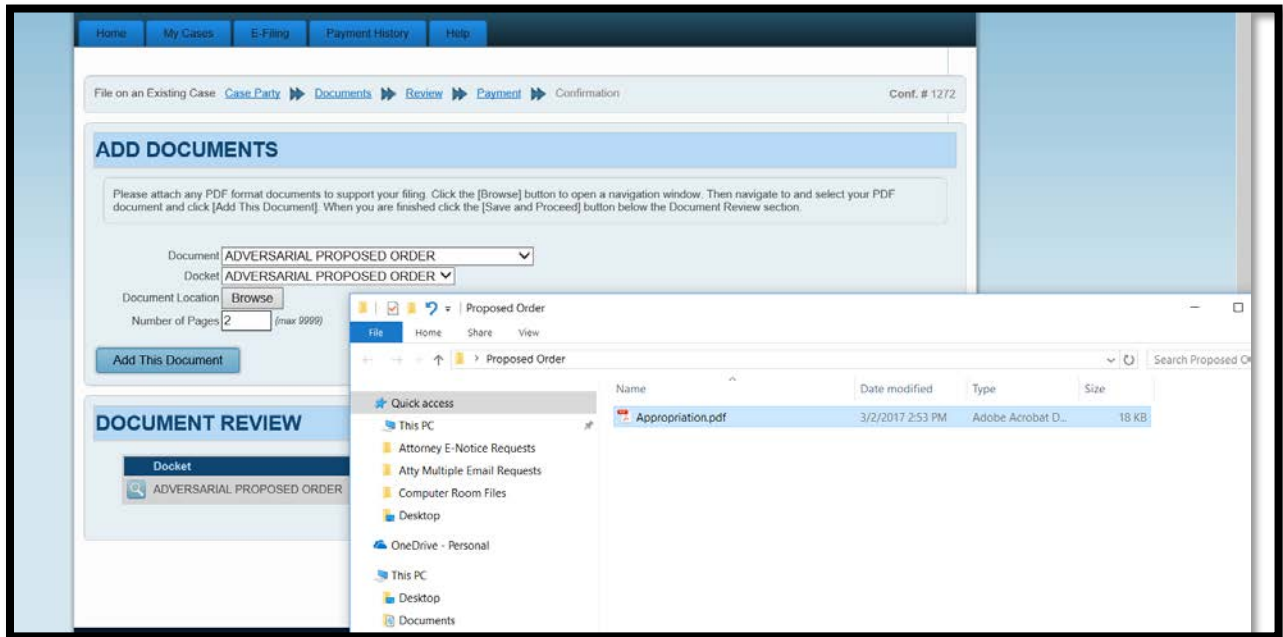
DEFENDANT:	CHRIS CALLAHAN 9898 YELLOW BRICK CLEVELAND, OH 44118 (555) 123 - 3214	<input type="button" value="Claim Party"/>
DEFENDANT:	JOHN DOE 8000 BERING AVE. CLEVELAND, OH 44113 (555) 555 - 5555	<input type="button" value="Claim Party"/>
PLAINTIFF:	(REPRESENTED BY LINCOLN (3216549)) LAND MANAGEMENT CORP 15158 NOTTINGHAM CIRCLE CLEVELAND, OH 44118 (800) 555 - 1234	<input type="button" value="Claim Party"/>

Click when you are finished adding case parties

Pick the document type and docket code for each document you wish to add



Click the  button and attach the file from your computer



Review your filing, then click

[Save and Proceed](#)

to access the **Payment** screen

File on an Existing Case [Case Party](#) ▶ [Documents](#) ▶ [Review](#) ▶ [Payment](#) ▶ Confirmation Conf. # 1272

EXISTING CASE FILING REVIEW

Below is a summary of the E-Filing data you have entered. To modify any of the data please use the navigation links above or the [Edit] links to the right of each heading. If the data below is correct click the [Save and Proceed] button to continue.


Conf. #: 1272
Case Number: 2017ADV216784
Case Title: THE ADVERSARIAL CASE OF LAND MANAGEMENT CORP
Case Filed: 3/2/2017
Judge: RUSSO/ANTHONY/J

FILING REVIEW [EDIT](#)

Docket Type: ADVERSARIAL PROPOSED ORDER

DEFENDANT: Claimed Party	(E-FILE USER CALLAHAN) CHRIS CALLAHAN 9898 YELLOW BRICK CLEVELAND, OH 44118 (555) 123 - 3214
DEFENDANT:	JOHN DOE 8000 BERING AVE. CLEVELAND, OH 44113 (555) 555 - 5555
PLAINTIFF:	(REPRESENTED BY LINCOLN (3216549)) LAND MANAGEMENT CORP 15158 NOTTINGHAM CIRCLE CLEVELAND, OH 44118 (800) 555 - 1234

DOCUMENT REVIEW

Docket	Pages	File Name
 ADVERSARIAL PROPOSED ORDER	1	Appropriation.pdf

[Save and Proceed](#)

Select your own name to file **On Behalf of** yourself before you click **Submit**

Probate Court
Cuyahoga County, Ohio

CUYAHOGA COUNTY PROBATE COURT
E-FILING GATEWAY

CHRIS CALLAHAN
LOGOUT

Home My Cases E-Filing Payment History Help

File on an Existing Case [Case Party](#) ▶ [Documents](#) ▶ [Review](#) ▶ [Payment](#) ▶ Confirmation Conf. # 1272

PAYMENT

Enter your credit or debit card information below to authorize payment. Your card will be confirmed for the amount shown on the Total Deposit Required line while your filing is under review and charged only after your filing has been accepted by the Court.

Filings submitted with No Payment Due will by default be filed on behalf of yourself, or your newly added or newly claimed case party.

No Payment Due. Click [Submit] to finish this E-Filing.

Filing Charges	\$0.00
Convenience Fee	\$0.00
Total Deposit Required	\$0.00

On Behalf of: CHRIS CALLAHAN (DEFENDANT) ▼

Submit

Print or save the **Confirmation** page for your records

File on an Existing Case Case Party Documents Review Payment Confirmation Conf. # 1272

EXISTING CASE FILING CONFIRMATION

Your filing has been submitted. Below is a summary of this transaction you may [Print] or copy for your records.

Your card is confirmed for the amount shown on the Total Confirmed line while your filing is under review and charged only after your filing has been accepted by the Court.

Conf. #: 1272
Date/Time Submitted: 03/09/2017 15:33:47
Case Number: 2017ADV216784
Case Title: THE ADVERSARIAL CASE OF LAND MANAGEMENT CORP
Case Filed: 3/2/2017
Judge: RUSSO/ANTHONY/J

FILING INFORMATION

Docket Type: ADVERSARIAL PROPOSED ORDER

FILING PARTIES CONFIRMATION

DEFENDANT: Claimed Party	(E-FILE USER CALLAHAN) CHRIS CALLAHAN 8898 YELLOW BRICK CLEVELAND, OH 44118 (555) 123 - 3214
DEFENDANT:	JOHN DOE 8000 BERING AVE. CLEVELAND, OH 44113 (555) 555 - 5555
PLAINTIFF:	(REPRESENTED BY LINCOLN (3216549)) LAND MANAGEMENT CORP 15158 NOTTINGHAM CIRCLE CLEVELAND, OH 44118 (800) 555 - 1234

DOCUMENT INFORMATION

Docket	Pages	File Name
ADVERSARIAL PROPOSED ORDER	1	Appropriation.pdf

PAYMENT

Filed on behalf of: CHRIS CALLAHAN (DEFENDANT)
No Payment Processed.

Print Home

You will receive an email from the Court indicating your filing has been **Rejected** or **Accepted**.

Pending filings in **Received** status cannot be edited while under review. It can be **Canceled** or **Removed** from the E-File System through your account **My Filings** tab.

For general questions about your filing, please contact the E-File department – (216) 443-8948.